



Employee Injury Procedures

If there is any question of the severity of the injury please call 911. (DO NOT HESITATE)

Since the client has the care of custody of Tideline Staffing East employees. It is important that the supervisor assist with reporting ALL incidents immediately to Tideline Staffing East.

Required info: Supervisors are responsible for assisting TLSE with the FIRST INJURY REPORT. Employees will also be contacted to provide a detailed description of the incident. In many cases the company completes their own injury report and can email that to info@tidelinestaffingeast.com

Procedures then to follow,

1. Handle the injury by taking the TIDELINE STAFFING EAST employee to the assigned urgent care facility, if necessary call an ambulance to transport to the hospital (If life threatening or serious injury). We will provide transportation if necessary.
2. Please Contact Tideline Staffing East
Marysol Luna (239) 302-7575 Loss & Prevention / Safety Director
Please leave a voicemail if there is no answer.
3. Have the facility treating the injury contact our account Rep. to provide insurance information.
4. Provide a supervisor's name and contact information so we can follow up and do a first report of injury.
5. Many of our Clients are located away from our office and Staff, we kindly ask to treat our team members as a member of your team until he or she is safely back home. We will have our insurance company adjuster contact the employee to schedule if necessary any follow up visits and transportation as needed.

As a reminder workers are covered at your site under Florida State Workers Compensation

Code 9102 Lawn maintenance businesses are primarily engaged in providing lawn care such as mowing, weed-eating and other light lawn maintenance such as replenishing mulch and other general ground maintenance. Lawn spraying for fertilization and weed control is commonly included under this class code.

If an employee's duties change or require updating Please contact TLSE with the job description to have additional clarifications updated.

As always it is our goal to have the employee return to work as soon as possible. When the employee is released to work we will need all paperwork allowing his/her return from a physician. We appreciate the concern you have for all of our Team Members in providing training and instructions to make safety everyone's concern. Thank you for your help and thank you for the opportunity to earn your business!

Account Representatives:

Marysol Luna (239) 302-7575 Loss & Prevention/Safety Director
Daisy Villalobos: 772-203-5324
Frances Parks: 941-400-4442
Jim Peters: 772-302-6922
Neishkaly Negron: 239-302-7613

Carlina Castro: 239-250-8059
Maribel Garcia 954-643-4598
Dylan Martin: 239-920-3604
Dulce Contreras: 239-776-8254

Addendum A:
Client Representative Sign:
